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Date FBIS-0131-88 **ROUTING AND TRANSMITTAL SLIP** 15 June 1988 Initials Date TO: (Name, office symbol, room number, building, Agency/Post) Director of Management and Planning, DS&T Room 6E45, Headquarters Note and Return Action For Clearance Per Conversation Approvat Prepare Reply As Requested For Correction Circulate For Your Information See Me Signature Comment Investigate Coordination Justify

FBIS calendar.

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposate, clearances, and similar actions FROM: (Name, org. symbol, Agency/Post) Director, FBIS Prescribed by GSA FPMR (41 CFR) 101-11.206

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FBIS CALENDAR

	DATE	EVENT	TIME	LOCATION	ATTENDED BY	
	20 June	GEHA Board Meeting	1400- 1600	1D4021 Hqs	DD/FBIS	
25X1 25X1	20 June	Briefing & Tour for (OD&E)	1500- 1630		D/FBIS	
	22 June	CT Summer Intern Program	1045- 1130		DD/FBIS	25X ²
25X1	22 June	ORD Customer Briefing	1530- 1630		D/FBIS DD/FBIS Others	
	22 June	Current Issues Seminar	1700- 1900	7D64 Hqs	D/FBIS	
25X1 25X1	23 June	Briefing for	1400- 1515		D/FBIS Others	
	24 June		1400- 1430	4C44 Hqs	D/FBIS DD/FBIS	
	24 June		1430- 1530	4C34 Hqs	D/FBIS DD/FBIS	
25X1	28 June	Award Ceremony -	1130	7D64 Hqs	D/FBIS DD/FBIS	
25X1	11 July	GEHA Board Meeting	1000- 1200		DD/FBIS	
	LOOKING AHEAD					
	19-23 September	Bureau Chiefs Conference			D/FBIS DD/FBIS C/Ops	
	25-27 October	S&T Management Conference			D/FBIS DD/FBIS	

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